

Historical Society of Temple City

Standing Rules

1. Borrowing items from the Society must have prior Board approval.
2. Membership Dues/renewals:
 - \$25 Individual
 - \$50 Family
 - \$100 Business
3. Chairmen positions have voting rights and all privileges.
 - Membership Chairman- processes membership applications and keeps an up-to-date list.
 - Parliamentarian - advises on parliamentary procedure, maintains the database for Bylaws and Standing Rules and chairs the Bylaws Review Committee.
 - Reflections Editor - prepares the Reflections newsletter, obtains approval of the President and then distributes it via email or US Postal Service.
 - Rentals/Facility Use Coordinator - is responsible for all rentals; President or the designee must approve all rentals.
 - Woman's Club Representative - is appointed by the Woman's Club of Temple City to the Society.
 - Museum Director – oversees the management of the museum.
2. Standing Rule changes require a 2/3rds Board approval. Society members must be notified in the Reflections newsletter, via email or US Postal Service.
3. Board members will work together to provide programs/events.
4. State, County and local Food and Safety Codes must be followed. California Civic Code 1741, California Senate Bill SB602 and Temple City Municipal Code 107.

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Adopted by the Society

Society Secretary

Date